



THE INDUSTRIAL COMMISSION OF ARIZONA

DIVISION OF ADMINISTRATION

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LAURA MCGRORY, DIRECTOR
TERESA HILTON, SECRETARY

Re: Self-Insured Premium Taxes for 2010

2010 Annual Workers Compensation Tax forms are due on or before February 15, 2011, for all Arizona authorized Self-Insured Companies. Accompanying this form letter are copies of all forms and instructions. Additional forms may be found on the ICA website at www.ica.state.az.us.

The annual tax forms required for each tax plan are listed below for your convenience.

PLAN A

Self-Insured Payroll Report
Self-Insured Medical Report
State of Arizona Substitute W-9

PLAN B

Self-Insured Payroll Report
Self-Insured Medical Report
Self-Insured Hospital Report
State of Arizona Substitute W-9

PLAN C and PLAN R

Self-Insured Payroll Report
Self-Insured Medical Report
***Self-Insured Injury Report 2010, 2009, 2008 & 2007
State of Arizona Substitute W-9

*****NOTE:** In addition to providing the injury reports for each year with original signature, a copy of each report, in Excel format, must be provided electronically. Separate columns for each heading must be in the order: Last Name, First Name, Date of Injury, Nature of Injury, Claim #, Medical Paid, Medical Outstanding, Indemnity Paid, Indemnity Outstanding and Subrogation/Recovery.

If incurred amounts, paid amounts or reserve amounts on a single claim are less than reported the prior year, please provide a brief explanation of the difference.

The **State of Arizona Substitute W-9** may be found at www.gao.az.gov. On the left side bar, select Forms. The substitute W-9, with instructions, may be found at the bottom of the page.

If the 2010 reported payroll by classification code is lower than the payroll reported for 2009, please provide a brief explanation of the difference.

Return all completed forms with **original signature** to:

**The Industrial Commission of Arizona
Attention: Tax Accountant
800 West Washington, Room 301
Phoenix, AZ 85007**

E-mailed annual tax forms will be accepted for preliminary tax calculation only. **Original annual tax forms, with signatures, must be received or final tax calculation will not be processed.**

Please direct questions regarding the filing of all Workers Compensation Taxes to TAXES@ICA.STATE.AZ.US or call 602-542-1836.

THE INDUSTRIAL COMMISSION OF ARIZONA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE THIS DOCUMENT IN AN ALTERNATE FORMAT, PLEASE CONTACT ADMINISTRATION AT 602-542-7315.